**Alberta Cooperative Grocery**

**2015 Board Director Candidate Packet**

Dear Owner,

Thank you for your interest in becoming a candidate for the Alberta Cooperative Board of Directors.

Serving as a director is an excellent way to guide the direction and vision of your co-op, and to create valuable opportunities to engage and interact with fellow owners.

The Board of Directors represents the owners of Alberta Cooperative Grocery. Each director fulfills legal responsibilities and is a steward of the Cooperative, on behalf of the owners. The Board strives to create and maintain a cooperative vision, to provide strategic leadership for the cooperative, and to ensure that the organization reflects the mission of the Alberta Cooperative Grocery as stated in our bylaws.

**Serving on the Board:**

● Please review the co-op's bylaws and policy register (available on our website at

www.albertagrocery.coop/about/documents/) – specifically

regarding the **role of the Board** and **individual director responsibilities.**

● Bylaw V.7 states: Individual directors shall have the following responsibilities:

(a) To attend Board meetings;

(b) To inform the Board of the activities and concerns of all committees for which

the director is a liaison;

(c) To attend the annual and any special membership meetings;

(d) To be reasonably accessible to members; and

(e) To make a good faith effort to remain informed regarding the affairs of the

Cooperative and the issues before the Board.

● The term of office for directors is three years. **There are three open seats for the**

**2015 election.**

● The Alberta Co-op operates using the policy governance model, meaning the Board

of Directors sets broad policy and monitors for compliance with that policy. Contact

the election committee chairs if you have questions about policy governance; or visit

*http:// policygovernance.com* for in depth infor mation on John Carver's policy

governance model.

● The average time commitment is around ten hours per month, but will vary

throughout the year and by each director’s interests and availability.

● Directors receive an unlimited 15% discount on all purchases at the store.

● The experience of serving on the Board is unique for each director. Feel free to

reach out to any of your currently elected directors with questions; contact

information (email) is listed on the ACG website or email

*Board@albertagrocery.coop.*

●The Co-op's Annual Meeting will be held at a location to be announced mid-June. The exact time and date will be announced soon!

**Running for the Co-op Board is easy as 1-2-3!**

1. Make sure your membership is current and that you're in good standing. Not

current? Make a payment towards your equity share with any cashier!

2. Make sure that in the past 6 months you have either volunteered at least five hours

for the coop OR attended at least one Board meeting and one Board committee

meeting; for a list of current committees, please see ACG’s website or contact

Owner Services: *rachel@albertagrocery.coop*

3. Submit a declaration of candidacy (200 words max) on your reasons for running

along with the attached intent form. Your declaration statement will be posted in

the store, on the website, and sent out with the election ballots. This statement and

intent form is due by May 23rd. You may submit your statement electronically to

OwnerServices: rachel@albertagrocery.coop; Or mail it to the Co-op, attention

Owner Services at 1500 NE Alberta St., Portland OR 97211. Rachel will confirm

your eligibility and contact you with any questions or concerns.

**The statement declaring your candidacy should include:**

● How long you've been an owner of the Alberta Co-op and any experience being

involved with this or other cooperatives.

● Your vision for the Co-op and its role in our community.

● Experience, skills, and interests you will bring to the Board.

● Anything else you'd like to share about yourself or why you'd like to serve on the

Board.

**Questions?** Please contact Election Committee members Josh Lifton or Ashley Todd if you have any questions about serving on the Board or the election process. Contact the coop's Owner Services Coordinator, Rachel Heichen, for more information on meeting the volunteer requirement, attending Board/committee meetings, or with any questions about your membership status.

Even if you are an active working owner, we recommend that you attend a Board meeting before the election. Meetings are currently held on the first Tuesdays of the month from 6 to 9:00 pm at the Redeemer Lutheran Church (located at NE 20th and Killingsworth). Don't let this meeting time be a barrier to running--we find a day and time that works for all directors!

Thanks again for your interest!

**Election's Committee**

Josh Lifton

Board Director, Election's Committee Chair

Josh.Lifton@albertagrocery.coop

Ashley Todd

Board Director

Ashley.Todd@albertagrocery.coop

Rachel Heichen

Owner Services Coordinator

rachel@albertagrocery.coop

503-287-4333

**2015 Board Candidate Intent Form**

Candidate’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Owner Number \_\_\_\_\_\_\_\_\_\_Are you the Primary Owner on this account?

Yes\_\_\_\_\_ No\_\_\_\_\_

\*\*\*Only prima ry owners are eligible to run for the Board. If you are unsure

whether or not you are eligible, contact Owner Services

([rachel@albertagrocery.coop](mailto:rachel@albertagrocery.coop)).

Street Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City and zip code\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone number \_(\_\_\_\_\_)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Your signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_